

PACE HIGH SCHOOL BAND



NOVEMBER 16-18TH, 2018

TRIP RULES AND POLICIES

GENERAL TRAVEL GUIDELINES

- Always, no matter where we are, act in an appropriate manner. You are representing our band program, school, and state everywhere we travel.
- **Always be with a buddy! Do not wander by yourself.**
- Plan on arriving everywhere at least 10 minutes prior to the stated time! Keep an eye on the clock and be prepared to get out of line, or start heading back so that you are on time.
- ALL Pace High School and Pace High Band rules will be in effect for the duration of the trip. This is regardless of your age, or if your parent is a chaperone for the trip.
- Pace High School Dress Code Policies will be in effect, and will be enforced. Be prepared to change, or to stay at the hotel all day if you are in violation.
- Anyone who breaks the law WILL be turned over to local law enforcement. The school and your parents will be notified immediately. It will be your parent's responsibility to come pick you up.

BUS TRAVEL

All students should adhere to the following bus policies while traveling on Charter Busses:

- Each student must ride in the seat they signed up for. This will speed up attendance and eliminate the typical chaos when first getting on the bus. Boys sit with boys, and girls with girls. Don't attempt to break this rule.
- All students will need to remain in their seats for the duration of the trip. No student should be up wandering, or lying in the aisles. This is for your safety.
- **Electronic items MUST have headphones.** External speakers, guitars, or any other noisemakers are not permitted.
- Movies may be played on the bus televisions, however must be "PG" rated, and still approved by a chaperone or director prior to viewing.
- Each bus is expected to tip their driver at the conclusion of the trip. Plan on contributing a dollar or two for this please.

LUGGAGE

Luggage Drop Off will take place on Thursday, November 15th from 4:00-5:00pm. This is the evening BEFORE our departure, so students will need to plan ahead and make sure their luggage is packed early and brought to the band room on time. All students traveling will need to adhere to the following policies regarding luggage:

- Each student may pack ONE suitcase
- Each student should have their name clearly indicated on the outside of the bag.
- Every suitcase will be checked for inappropriate items/contraband prior to departure - bags that do not get checked will not be loaded onto a bus.
- Each student may want a small carry-on bag with snacks, etc.
- Every carry-on bag will be checked for inappropriate items/contraband prior to loading your bus Friday morning
- Medications should not be packed in luggage, but dropped off separately (see below)

LUGGAGE CHECKLIST

Remember that your luggage will be loaded underneath the bus prior to departure. You will not have access until we arrive at the hotel late that Friday night.

Necessary Luggage Items:

- Band t-shirt, black socks, white gloves, band shoes, and athletic shorts
- Shorts, jeans – something comfortable to wear on the ride home
- Toiletries
- Undergarments

Items to be left at home:

- Video game systems/controllers – if found, these will be removed from your luggage
- Sports equipment, guitar, etc.
- Remember this rule: If you would get into trouble for bringing it to school, don't bring it on the trip. All Pace High School/Santa Rosa County School Rules and Policies will be followed for the duration of the trip. Serious offenses WILL result in you being turned over to local law enforcement, the school will be notified, and your parents will be required to come pick you up on THEIR own expense.

MEDICATIONS

ALL types of medications and vitamins will need to be dropped off at the Medication/Luggage Drop Off on Thursday, November 15th at 4:00-5:00pm. A parent chaperone will be collecting and handling all student medications for the entire duration of this trip.

Please adhere to the following policies regarding medicine drop off and distribution:

- Please have medication bagged in a Ziploc bag with the student name on it.
- Upon Drop Off, the parent will need to fill out an index card that includes the student name, dosage, and time(s) of the day the medicine is to be given. This will be placed in the bag.
- Regular "over the counter" medications will be available to students from the band's medical kit upon request only. Please DO NOT drop off or pack bottles of Tylenol, Advil, etc. for your child.
- Remember, NO STUDENT is to carry medication of any sort at any time in their carry-on bags, bathroom bags, or suitcases.
- If a student has a parent going on the trip as a chaperone, then they may administer their own child's medications.

HOTEL ROOMS

All students have signed up for a hotel room in advance. Absolutely no changes will be made to this list, so please don't ask. A complete rooming list is included in this document. Please adhere to the following policies regarding hotel room procedures:

- **A "Room Check" will be set each evening. ALL students must be in their assigned room by this time.**
- We will have chaperones on duty in the hall at night, and you WILL be caught if you leave your room, even if you are traveling down the hall to get ice.
- **A "Lights Out" time will be set for after each room check time. Noise should NOT be heard coming from any student room after lights out.**
- In the morning, and prior to the room check each night, students may hang out with their friends, go swimming, or play games. **Keep in mind that NO STUDENT should be in a room belonging to students of the opposite sex.** Violators of this rule will have their parents immediately contacted, and will be sent home.
- Please do not open your room door for anyone who is not with our group, even an adult! If you need something, please contact your assigned chaperone first.
- Remember that other people will be staying at our hotel. Please act appropriately so you are not disturbing other paying guests.

TRIP ITINERARY

Most of the meals are covered on this trip, however students will need to purchase the following meals: lunch and dinner on Friday (approx. \$25), lunch and dinner on Saturday (approx. \$25), and lunch on Sunday (approx. \$12). Breakfast will be provided at the hotel on Saturday and Sunday morning. **Students are encouraged to bring snacks, granola bars, etc. if they wish.**

Friday, November 16th - TRAVEL DAY

- 5:30 AM (CST) – Band Room is officially open
- 6:00 AM - Call time for all students and chaperones
- 6:15 AM – Load buses/Call Roll – “Non Truck Instruments” will need to go on the bus
- 6:30 AM - Depart Pace High School
- 11:30 AM (EST) - Lunch at Governor’s Square Mall in Tallahassee (**at Student’s cost**)
- 1:00 PM - Depart Governor’s Square Mall
- **3:00 PM - REHEARSAL AT TBA**
- 5:00 PM – Depart Rehearsal
- 5:30 PM - Arrival at The Oaks Mall in Gainesville for dinner (**at Student’s cost**)
- 6:30 PM – Depart Mall for Crowne Plaza Tampa hotel
- 9:00 PM (approximate) – Check in at Crowne Plaza at Westshore Hotel

Students will need to do the following:

- ***Make sure their instrument gets loaded on their BUS (small instruments in overhead compartments)***
- ***Pick up your luggage, uniform garment bag & shako (take up to your hotel room and HANG UP)***
- ***Pick up your room key from a designated chaperone (see hotel details below)***
- ***Go straight to your room – no wandering in the hotel!***
- 10:00 PM - Room check and settled in for the night.
- 11:00 PM – LIGHTS OUT!

Saturday will be a very long day. PLEASE make sure you get plenty of rest the night before, so that you are able to perform your absolute best.

CROWNE PLAZA

The following is specific to the Crowne Plaza:

- Room keys will be distributed in the parking lot just after arriving at the hotel.
- Keys will be distributed to ONE member of each room.
- A hot Breakfast Buffet is provided at the hotel each morning. **Please go at your assigned time!**

Saturday, November 17th - PERFORMANCE DAY!

It is extremely important that ALL students eat breakfast since you will not eat again until late afternoon.

- 7:30 AM - Breakfast served for Freshman students
- 7:45 AM - Breakfast served for Sophomore students
- 8:00 AM - Breakfast served for Junior students
- 8:15 AM - Breakfast served for Senior students
- 8:30 AM - Breakfast served for Chaperones/Staff

- 9:15 AM – Call time on busses (students should be dressed in band shirt, shorts, black socks & shoes)
Double check to make sure you have your gloves, bib pants, uniform top, shako, and shako wrap!!
- 9:30 AM - Departure time to Tropicana Field
- 10:00 AM – Unload trucks, Pre-Warm Up, Uniform Change
- 12:56 PM – OFFICIAL WARM UP LOCATION “C”
- **1:52 PM – Dreamwalker**
- 2:05 PM – Return to truck/busses – quickly put away instrument (stay in uniform... you may remove and hold your shako)
- 2:20 PM – **Seniors/Band Leadership** line up for Semi-Finals retreat/Everyone else move to open seats
- 2:48 PM – Semi-Finals Retreat – Results of Retreat will determine evening activity
- 4:00 PM – Depart Dome for Lunch/Dinner at Tyrone Square Mall (**at Student’s cost**)
If we make finals, we will return to the Tropicana Dome at a TBA time to begin the entire warm up process again. Class 5A finals performance times are from 9:22pm to 10:18pm. Retreat will be at 11:00pm, and will include all band members.

If we do not make finals, students will have the option to stay at the hotel that evening, or to return to the Tropicana Dome to watch 5A & 4A finalists perform.

Sunday, November 18th – Travel Home

- 7:00 AM - Breakfast served for Freshman students
- 7:15 AM - Breakfast served for Sophomore students
- 7:30 AM - Breakfast served for Junior students
- 7:45 AM - Breakfast served for Senior students
- 8:00 AM - Breakfast served for Chaperones/Staff

After breakfast, students should bring their luggage down to their bus to be loaded. Rooms should be cleaned up, and the door needs to be propped open. A chaperone will inspect your room before departure.

Room keys will need to be returned to a designated chaperone in the hotel lobby.

- 8:20 AM – Call time on busses
- 8:30 AM - Departure for The Oaks Mall
- 11:00 AM - Arrive at The Oaks Mall in Gainesville... early lunch stop (**at Student’s cost**)
- 11:50 AM – Call time on bus
- 12:00 Noon – Depart for Pace High School
- 4:00 PM (CST) – Arrive at Pace High School

ADDRESSES

Governors Square Mall	The Oaks Mall	Crowne Plaza Westshore
1500 Apalachee Parkway Tallahassee, Florida 32301	6419 W Newberry Rd Gainesville, FL 32605	5303 W Kennedy Blvd Tampa, FL 33609
Tropicana Field	Tyrone Square Mall	
One Tropicana Dr. St. Petersburg, FL 33705	6901 22 nd Ave North St. Petersburg, FL 33710	